

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE FEBRUARY 21, 2023 WORK SESSION**

Supervisor Stumbo called the meeting to order at approximately 5:00pm in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township.

Members Present: Supervisor Brenda Stumbo, Clerk Heather Jarrell Roe and Treasurer Stan Eldridge
Trustees: Ryan Hunter, John Newman II (arrived 5:20pm), and Debbie Swanson

Members Absent: Trustee Gloria Peterson

Legal Counsel: Wm. Douglas Winters

AGENDA

- 1. AGENDA REVIEW.....SUPERVISOR STUMBO**
- 2. OTHER DISCUSSION.....BOARD MEMBERS**

Denny McClain, township attorney, gave the board an update on the lawsuit involving Gault Village. He stated they expected to go out to bid for demolition soon and this would need to come back to the board. Mr. McClain stated that he is hopeful demolition will be complete in March or April.

AGENDA REVIEW

CONSENT AGENDA

Clerk Jarrell Roe stated that the minutes from the February 7, 2023 work session were not added to the packet and suggested tabling them during the regular meeting to give everyone an opportunity to review them.

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NEW BUSINESS

- 1. REQUEST TO APPROVE THE PROPOSAL FROM OHM FOR CONSTRUCTION SERVICES FOR THE HEWITT RD. FIRE STATION PARKING LOT IMPROVEMENTS IN THE AMOUNT OF \$30,800.00 BUDGETED IN LINE ITEM #217-901-976-005**

Supervisor Stumbo stated the award had already been made to the construction company for the parking lot improvements and that this proposal is to authorize OHM to oversee the engineering and construction.

- 2. REQUEST TO CREATE A FULL TIME SENIOR PLANNER POSITION**

Jason Iacoangeli, Planning Director stated that a senior planner would be just below the planning director. He added that senior planners typically have five years or more planning experience in a municipal planning office and often serve as the right hand to the planning director and will also attend meetings as necessary.

- 3. REQUEST TO SUBMIT THE 2023 CDBG APPLICATION FOR CONTINUED ALLOCATION OF FUNDS FOR THE APPLERIDGE PARK AREA IMPROVEMENTS**

Clerk Jarrell Roe stated that for the last few years, CDBG funds were designated for Appleridge Park. She detailed plans for the CDBG funding for Appleridge Park for this year.

- 4. RESOLUTION 2023-02, AUTHORIZING THE WATER RESOURCES COMMISSIONER TO EXCEED THE STATUTORY SPENDING AND ASSESSMENT LIMIT OF FIVE THOUSAND DOLLARS (\$5,000.00) PER YEAR FOR THE MAINTENANCE AND REPAIR OF THE SINES EXTENSION DRAIN IN THE AMOUNT OF \$35,000 BUDGETED IN LINE ITEM 101-445-818.025**

Supervisor Stumbo stated that any time a drain requires more than \$5,000.00 to be maintained, the request for additional funds has to be authorized by the township board. She added that repair and maintenance for the Sines Extension Drain would be approximately \$35,000.00.

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5. REQUEST APPOINTMENT OF POLICE SERVICES COMMITTEE TO VERIFY THE ACTUAL COSTS OF OUR POLICE SERVICES UNIT CONTRACT WITH WASHTENAW COUNTY AND WASHTENAW COUNTY SHERRIFF'S DEPARTMENT

Supervisor Stumbo recommended that appointees to the committee would be Trustees Ryan Hunter and John Newman and Treasurer Stan Eldridge. She added that support staff would be Accounting Director Javonna Neel, township attorney Doug Winters and Deputy Supervisor Elizabeth Cuellar.

Supervisor Stumbo stated that the purpose of the committee would be to review the cost of a PSU, which includes more than a deputy.

Trustee Swanson asked about the clause in the Washtenaw County contract with Supreme Felons. Supervisor Stumbo stated that Sheriff Clayton had stated he was not involved in that contract and that the contract is between the county and Supreme Felons.

6. REQUEST TO APPROVE THE 2ND AMENDMENT TO THE EXISTING AGREEMENT WITH COMMUNITY PUBLISHING AND MARKETING FOR RESIDENT MAILER SERVICES IN THE AMOUNT OF \$19,000.00 BUDGETED IN LINE ITEM 226-528-900-000, 230-754-880-000 AND 101-267-900-000

John Hines, recreation Director, stated that this contract is for the publication of the recreation guide. He added that he plans to go out to bid at the end of the year for the winter 2024 guide.

7. REQUEST TO APPROVE RENEWAL OF THE MICHIGAN INDIGENT DEFENSE COMMISSION FOR THE YEARS 2022 AND 2023 AS BUDGETED IN LINE ITEM #101-287-801-007

Magistrate Mark Nelson stated that the Michigan Indigent Defense Commission Act was passed several years ago and it required the funding unit to fund public defense in the courts.

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Attorney Winters requested some additional language be added to the contract.

8. REQUEST TO APPROVE TRASH CAN PURCHASE FOR PARKS IN THE AMOUNT OF \$18,998.00 BUDGETED IN LINE ITEM #213-753-931-000 AND 213-753-931-775

John Hines, Recreation Director, stated the purchase of the trash cans is the continuation of replacing the cans that started last year.

Trustee Swanson commented on using the new township logo on the cans.

9. BUDGET AMENDMENT #2

There was no discussion on the budget amendment.

AUTHORIZATIONS AND BIDS

1. REQUEST AUTHORIZATION TO SEK QUOTES FOR THE YPSILANTI TOWNSHIP ANNUAL SIDEWALK REPAIR PROGRAM

John Hines, Recreation Director, stated this is done annually and this would be for sidewalk repair.

Supervisor Stumbo stated a bid recommendation would come back to the board for final approval.

Discussion was held about bidding for two year contracts instead of one and the board agreed that change could be made.

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**2. REQUEST AUTHORIZATION TO SEEK QUOTES FO THE YPSILANTI TOWNSHIP
ANNUAL SIDEWALK REPLACEMENT PROGRAM**

John Hines, Recreation Director stated this quote request was for sidewalk replacement instead of repair.

**3. REQUEST AUTHORIZATION TO SEEK QUOTES FOR THE YPSILANTI TOWNSHIP
PLAYGROUND MULCH INSTALLATION PROGRAM**

Supervisor Stumbo stated a bid recommendation would come back to the board for final approval.

OTHER BUSINESS

There was no other business.

BOARD MEMBER UPDATES

Supervisor Stumbo stated that she had attended the West Willow Neighborhood Watch meeting last night. She added that it is a policy for groups who use the community resource building to adhere to insurance requirements. Supervisor Stumbo said there had also been a request to close a street for a parade but the township did not receive the request until the day before and there was not enough time to process for Washtenaw County Road Commission approval for the road closure.

Josh Mcalister, President of the New West Willow Neighborhood Watch Association offered apologies for the disorderly neighborhood watch meeting the previous evening and for not following the customary process for a road closure.

Supervisor Stumbo stated that two homeless people who were living in tents on township property were successfully relocated. She added that help from the Washtenaw County Support Services and Laurie Lutomski from the township were instrumental in this process.

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The Work Session meeting was adjourned at approximately 6:20pm.

Respectfully Submitted,

A handwritten signature in blue ink that reads "Heather Jarrell Roe". The signature is written in a cursive, flowing style.

Heather Jarrell Roe, Clerk, Charter Township of Ypsilanti